

## Supplier self-disclosure

The objective of this questionnaire is to get a first estimation of your company regarding a possible business partnership with the BENDER Group.



| General company data  |  |
|---|--|
| Name  |  |
| Address   |  |
| Homepage  |  |
| Affiliated groups/companies   |  |
| Product range/<br>range of services   |  |
| Sales locations   |  |
| Production locations incl.<br>cooperation partners                                    |  |
| Do you have a Code of Conduct?<br>(If yes, please provide the supporting<br>document) |  |

| Relevant contact persons |      |       |        |
|--------------------------|------|-------|--------|
|                          | Name | Phone | E-Mail |
| Management               |      |       |        |
|                          |      |       |        |
| Quality management       |      |       |        |
| Environmental Management |      |       |        |
| Industrial safety        |      |       |        |
| REACH                    |      |       |        |
| Design / Engineering     |      |       |        |
| Head of sales            |      |       |        |
| Sales representatives    |      |       |        |
| Internal Sales           |      |       |        |
| Logistics                |      |       |        |
| Accounting               |      |       |        |
| Further contacts         |      |       |        |

| Company turnover (last 3 years and forecast current year) |         |         |                        |
|---|---------|---------|------------------------|
| Year 1:   | Year 2: | Year 3: | Forecast current year: |
|   |         |         |                        |

| <b>Customer structure</b> |                 |               |                          |
|---------------------------|-----------------|---------------|--------------------------|
|                           | <b>Customer</b> | <b>Branch</b> | <b>Share of turnover</b> |
| Top 1 - customer          |                 |               |                          |
| Top 2 - customer          |                 |               |                          |
| Top 3 - customer          |                 |               |                          |

| <b>Number of employees</b> |                          |                           |                   |
|----------------------------|--------------------------|---------------------------|-------------------|
| <b>Total</b>               | <b>Quality assurance</b> | <b>Design/Engineering</b> | <b>Production</b> |
|                            |                          |                           |                   |

| <b>Production</b>                               |  |
|---|--|
| What kind of manufacturing methods do you have? |  |
| Which kind of material do you process?          |  |
| Which kind of machines do you have?             |  |
| Which kind of outsourcing do you have?          |  |
| Manufacturing capacity<br>(e.g. machinery)      |  |

| <b>Logistics</b>                     |  |  |
|--------------------------------------|--|--|
| Do you have an EDI connection?       |  |  |
| Do you support any delivery systems? |  |  |
| If yes, which?                       |  |  |
| Consignment /VMI concept             |  |  |
| Storage contract                     |  |  |
| Stock procurement                    |  |  |
| Kanban                               |  |  |
| Others:                              |  |  |

**Insurance / Warranty**

|  |  |          |
|--|--|----------|
| Do you have a product liability insurance including...   |  |          |
| ...expanded product & public liability insurance?  |  |          |
| ...extended recall cover?  |  |          |
| Sum insured for:   |  | € / year |
| - personal damage  |  |          |
| - property damage  |  |          |
| - financial losses   |  |          |
| - callback   |  |          |
| The insurance contains the following deductible:   |  |          |
|  |  |          |
| Is the US risk included?   |  |          |
| What is the maximum warranty period, you may agree with your customers? (indication in months) |  |          |
|  |  |          |

**Quality**

|  |  |                      |                 |
|--|--|----------------------|-----------------|
| Which certified / audited management systems and / or approvals do you have (e. g. UL, TÜV, FDA, industry specific approvals)? |  |                      |                 |
| Certification  |  | Certifiers / Auditor | Expiration date |
| ISO 9001 ff  |  |                      |                 |
| ISO/TS 16949   |  |                      |                 |
| VDA 6.1  |  |                      |                 |
| Others:  |  |                      |                 |

**Please attach proof.**

|   |  |  |
|---|--|--|
| Do you plan a certification? (until when, by whom?)   |  |  |
|   |  |  |
| Do you carry out initial sample inspections / approvals according to VDA resp. PPAP?                          |  |  |
| Do you carry out design and process FMEAs?  |  |  |
| Which advanced quality planning do you have?  |  |  |
|   |  |  |
| Is your initial examination safe so that BENDER can possibly do without receiving inspection?                 |  |  |
| Details of your testing facility and measuring device:<br><i>(please use a supplementary sheet if needed)</i> |  |  |
|   |  |  |

**Environmental Management**

Which certified/audited environmental management system and/or approval do you have?

| Certification             |  | Certifiers / Auditor | Expiration date |
|---------------------------|--|----------------------|-----------------|
| ISO 14001                 |  |                      |                 |
| EMAS                      |  |                      |                 |
| Declaration of conformity |  |                      |                 |
| RoHS Conformity           |  |                      |                 |
| Others:                   |  |                      |                 |

**Please attach proof.**

Do you plan a certification? (until when, by whom?)

**In case you have no certification yet, please answer the following questions:**

Do you have another management system including protection of environment?  
If yes, which?

Do you already audit environmental protection measures in your company? If yes, by whom?

|   |  |  |
|---|--|--|
| Do you regularly review<br><br>production processes<br><br>supply and disposal processes<br><br>products<br><br>regarding their environmental impact? |  |  |
|   |  |  |
|   |  |  |
|   |  |  |

Do you consider environmental aspects within your product planning?

Do you have IMDS registration?  
If yes, please state your ID-no.

Do you document environmental protection measures and results in your company?

Did you define goals for improvement of environmental protection and do you document their fulfillment?

Do you regularly instruct your employees regarding environmental protection?

Do you ask your suppliers and business partners for improvement of environmental protection?

| <b>REACH</b><br>Concerning all products delivered to Bender, which could be substances, preparations and articles affected by REACH. |  |  |
|--|--|--|
| Did you or do you pre-register all materials you produce?<br><i>(if there are no materials to be registered, please mark „YES“)</i>  |  |  |
| Will all pre-registered materials be registered later?<br><i>(if there are no materials to be registered, please mark „YES“)</i>     |  |  |
| Do you monitor the registration of your suppliers regarding the materials delivered to you actively and responsibly?                 |  |  |
| Did you check the availability of the basic materials?   |  |  |
| Do you recognize any delivery problems in the future as a result of the REACH regulation?  |  |  |

**Confirmation above data**

Name, position \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_