

Supplier self-disclosure



The objective of this questionnaire is to get a first estimation of your company regarding a possible business partnership with the BENDER Group.

General company data		
Name		
Address		
Homepage		
Affiliated groups/companies		
Product range/ range of services		
Sales locations		
Production locations incl. cooperation partners		
Do you have a Code of Conduct? (If yes, please provide the supporting document)		

Relevant contact persons			
	Name	Phone	E-Mail
Management			
Quality management			
Environmental Management			
Industrial safety			
REACH			
Design/Engineering			
Head of sales			
Sales representatives			
Internal Sales			
Logistics			
Accounting			
Further contacts			

Company turnover (last 3 years and forecast current year)			
Year 1:	Year 2:	Year 3:	Forecast current year:

Customer structure			
	Customer	Branch	Share of turnover
Top 1 - customer			
Top 2 - customer			
Top 3 - customer			

Number of employees			
Total	Quality assurance	Design/Engineering	Production

Production	
What kind of manufacturing methods do you have?	
Which kind of material do you process?	
Which kind of machines do you have?	
Which kind of outsourcing do you have?	
Manufacturing capacity (e.g. machinery)	

Logistics		
Do you have an EDI connection?		
Do you support any delivery systems?		
If yes, which?		
Consignment /VMI concept		
Storage contract		
Stock procurement		
Kanban		
Others:		

Insurance/Warranty	
Do you have a product liability insurance including expanded product & public liability insurance? extended recall cover?	
Sum insured for	€ / year
personal damage	
property damage	
financial losses	
callback	
The insurance contains the following deductible:	
Is the US risk included?	
What is the maximum warranty period, you may agree with your customers? (indication in months)	

Quality			
Which certified / audited management systems and / or approvals do you have (e. g. UL, TÜV, FDA, industry specific approvals)?			
Certification		Certifiers / Auditor	Expiration date
ISO 9001 ff			
ISO/TS 16949			
VDA 6.1			
Others:			
Please attach proof.			
Do you plan a certification? (until when, by whom?)			
Do you carry out initial sample inspections / approvals according to VDA resp. PPAP?			
Do you carry out design and process FMEAs?			
Which advanced quality planning do you have?			
Is your initial examination safe so that BENDER can possibly do without receiving inspection?			
Details of your testing facility and measuring device: (please use a supplementary sheet if needed)			

Environmental Management			
Which certified/audited environmental management system and/or approval do you have?			
Certification		Certifiers / Auditor	Expiration date
ISO 14001			
EMAS			
Declaration of conformity			
RoHS Conformity			
Others:			
Please attach proof.			
Do you plan a certification? (until when, by whom?)			

In case you have no certification yet, please answer the following questions:

Do you have another management system including protection of environment? If yes, which?		
Do you already audit environmental protection measures in your company? If yes, by whom?		
Do you regularly review		
production processes		
supply and disposal processes		
products		
regarding their environmental impact?		
Do you consider environmental aspects within your product planning?		
Do you have IMDS registration? If yes, please state your ID-no.		
Do you document environmental protection measures and results in your company?		
Did you define goals for improvement of environmental protection and do you document their fulfillment ?		
Do you regularly instruct your employees regarding environmental protection?		
Do you ask your suppliers and business partners for improvement of environmental protection?		

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REACH
Concerning all products delivered to Bender, which could be substances, preparations and articles affected by REACH.

Did you or do you pre-register all materials you produce? (if there are no materials to be registered, please mark "YES")		
Will all pre-registered materials be registered later? (if there are no materials to be registered, please mark "YES")		
Do you monitor the registration of your suppliers regarding the materials delivered to you actively and responsibly?		
Did you check the availability of the basic materials?		
Do you recognize any delivery problems in the future as a result of the REACH regulation?		

Confirmation above data

Name, position _____

Date _____

Signature _____

Please send the completed form back by fax or E-mail:

FAX: +49 6401 807 479

E-Mail: purchasing@bender-de.com