



Supplier self-disclosure

The aim of this information is an initial assessment of your company with regard to a possible business partnership with Bender.



General company information

Name			
Address			
Homepage			
Affiliation to group / affiliated companies			
Product / service range			
Sales locations			
Production sites incl. co-operation partners			
Do you have a Code of Conduct? (If yes, please attach document)			

Relevant contacts

	Name	Telephone	E-mail
Management			
Quality management			
Environmental management			
Occupational safety			
REACH			
Development / technology			
Head of sales			
Sales field service			
Internal sales service			
Logistics / disposition			
Accounting			
Other			

Company revenue (past 3 years and plan for current FY)

Year 1:	Year 2:	Year 3:	Plan current year:





Customer structure

	Customer	Industry	Revenue share
Top 1 – Customer			
Top 2 – Customer			
Top 3 – Customer			

Number of employees

Total	Quality assurance	Development / construction	Production

Manufacturing

What manufacturing processes do you have?	
What materials do you process?	
What machines do you have?	
Which work processes are outsourced?	
Details of your production capacities (e.g. machinery)	

Logistics

Has your company already realised an EDI connection?		
Do you support logistics delivery systems?		
If yes, which ones:		
▪ Consignment / VMI concept		
▪ Contract warehouse concept		
▪ Stock procurement		
▪ Kanban		
▪ Other:		





Insurance / warranty

Does product / liability insurance exist including...

...extended product and liability insurance?		
...coverage of recall costs?		
Coverage available for:		€ / Year
▪ Personal injury		
▪ Material damage		
▪ Property damage		
▪ Recall		
The insurance contains the following deductible:		
Is the US risk insured?		
What maximum warranty periods can you agree with customers? (specified in months)		

Quality

Which certified / audited management systems and / or approvals (e.g. UL, TÜV, FDA, industry-specific approvals) does your company have?

Certification		Certifier / auditor	Expiry date
ISO 9001 ff			
ISO/TS 16949			
VDA 6.1			
Other::			

Please enclose proof.

Are you planning a certification? (until when, by whom?)		
Do you carry out initial sampling / acceptance tests according to VDA or PPAP?		
Do you carry out design and process FMEAs?		
Which advance quality planning do you use?		
Is your outgoing goods inspection so reliable that Bender may be able to dispense with an incoming goods inspection?		
Details of existing measuring and testing equipment (use additional sheet if necessary)		



**Environmental protection – Labour and human rights – Ethics – Sustainable procurement**

Which certified / audited environmental management systems and / or licenses does your company have?

Certification		Certifier / auditor	Expiry date
ISO 14001			
EMAS			
Konformitätserklärung			
RoHS Konformität			
Other:			

Please enclose proof.

Are you planning a certification? (until when, by whom?)

If you are not yet certified, please answer the following questions:

Have you set up another management system in your company that includes environmental protection?
If yes, which one?

Are environmental protection measures already audited in your company? If yes, by whom?

Does your company regularly analyse

- Production processes
- Supply and disposal processes
- Products

for their environmental impact?

Are environmental protection aspects an integral part of your product planning?

Is your company IMDS-capable? If yes, please specify ID:

Does your company document environmental protection measures and results?

Have you defined targets for improving environmental protection in your company and are you documenting their fulfilment?

Are your employees regularly informed and trained on the subject of environmental protection?

Do you work towards improving environmental protection at your suppliers and contractual partners?





Labour and human rights – Ethics – Sustainable procurement

Are the due diligence obligations in the supply chain in accordance with the Supply Chain Due Diligence Act (LkSG), as amended, fulfilled to the extent described therein (see in particular Section 2 LkSG) and in the manner described therein (see in particular Section 3 (2) LkSG)?		
Is there a Supplier Code of Conduct or are there plans to introduce an SCoC?		
Do you ensure that you do not engage in any illegal practices (such as offering, granting or promising unauthorised benefits to obtain contracts)?		
Are you committed to complying with all applicable laws and regulations in the country of manufacture and the country of delivery?		
Do you regularly evaluate your ESG performance through an internal self-assessment or external ESG ratings and assessments such as EcoVadis, Carbon Disclosure Project or Integrity Next, or are you planning to do so?		

REACH

Have you carried out pre-registration for all substances that you manufacture yourself? (if no substances subject to registration are present, please select 'Yes')		
Will you register all the substances that you pre-register yourself? (if no substances subject to registration are present, please select 'Yes')		
Do you actively and responsibly monitor the registration activities of your suppliers with regard to the substances you purchase?		
Have you checked the availability of the raw materials?		
Do you foresee any future delivery problems resulting from the REACH regulation for the goods you supply to us?		

Confirmation of the information by the supplier

Name, function _____

Date _____

Signature _____

